GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

MINUTES OF THE APRIL 21, 2011 REGULAR MEETING

The regular meeting of the Gloucester County Improvement Authority was called to order by Chairman Charles Fentress. Certification of the Open Public Meetings Act Requirement was read by Solicitor Michael Angelini. Mr. Angelini led the Authority in the salute to the flag.

Roll call: Joseph Brigandi Sr., Frank Caligiuri, Paul Lenkowski and Chairman Charles Fentress. Absent was Daniel Christy.

Staff Present: David Shields, Executive Director; Marlin Peterson, Director of Port Development; Donna Clement, Administrator Gloucester County DREAM Park; Kelly Shields, Administrator Shady Lane Child Development Center; Joe Holovachuk, Director of Finance; Carmen Malignaggi, Assistant Administrator Shady Lane Home; Michael Angelini, Solicitor; Tim Scaffidi, Co-Solicitor; Debbie Peters, Secretary; and Barbara Cramer, Recording Secretary.

Also Present: David Munion of T&M Associates, Inc.; and Dan Bontempo of Stantec/L.F. Driscoll – A Joint Venture.

Public Portion

Motion to open was made by Mr. Caligiuri, seconded by Mr. Lenkowski and unanimously approved. There being no participation, motion to close was made by Mr. Caligiuri, seconded by Mr. Lenkowski and unanimously approved.

Approval of Minutes

The March 17, 2011 regular meeting minutes was approved with a motion made by Mr. Lenkowski, seconded by Mr. Brigandi Sr. Mr. Caligiuri abstained.

Approval of Bill Lists

Motion to approve of all bill lists as presented was made by Mr. Caligiuri, seconded by Mr. Lenkowski and unanimously approved.

GCIA Operating: $2,298,088.42
GCIA Contract/Capital: $93,215.17
RRIT: $24,902.07
Shady Lane Child Development Center Operating: $179,830.68
2010 Energy Block Grant: $122,661.55
Shady Lane Home Operating: $769,523.78
Shady Lane Home Capital: $11,125.35
Logan Operating: $11,490.33
Logan Contract/Capital: $143,844.17
2008 Court Bond: $1,812,782.78
2005A Bond: $6,861.38

Paulsboro Port & Terminal: $614,775.31

Reports

Motion to approve of all reports was made by Mr. Caligiuri, seconded by Chairman Charles Fentress and unanimously approved.

Regular New Business

All Regular New Business items were approved with a single motion made by Mr. Caligiuri, seconded by Mr. Lenkowski and unanimously approved.

a) Authorizing Execution of a Shared Services Agreement Between the County of Gloucester and the GCIA and Professional Consulting Engineering Services Relating to Mechanical-Electrical HVAC Services; The agreement was approved for said services for the term ending September 14, 2011.

b) Award of Contract for Fire Protection, Inspection, Maintenance and Service Contract; The contract was approved for an amount not to exceed $15,000.00.

c) Awarding Contract to Dome-Tech, Inc. for Professional Energy Engineering and Consulting Services Related to the County's Development of an RFP for the Potential Implementation of One or More Solar Photovoltaic Arrays Within the County; The contract was approved for an amount not to exceed $35,500.00.

d) Authorizing Purchase of Voice & Data Equipment from CDW-G Cisco & Tripp Equipment for Phone System - Family Court Project; The contract was approved in the amount of $48,102.90.

e) Authorizing Purchase of Voice & Data Equipment from Strategic Products & Services for Phone System - Family Court Project; The contract was approved in the amount of $75,129.70.

f) Authorizing Change Order No. 1 to Shade Environmental – Gloucester County New Justice Complex Project – Jail Mechanical Asbestos Abatement; The change order was approved in the amount of $1,175.00.

g) Authorizing Purchase of Furniture for Sheriff's Office from Bellia Furniture – Justice Complex Addition; The resolution authorizes the purchase for amount of $6,131.12.

h) Authorizing Change Order No. 3 to Arthur J. Ogren, Inc. – Gloucester County new Justice Complex – HVAC Upgrades Prosecutor Jail; The change order was approved in the amount of $2,635.00.

i) Authorizing Change Order No. 1 to Eagle Mechanical for Renovations to Gloucester County Civil & Family Court Buildings; The change order was approved for an amount not to exceed $263.00.

j) Authorizing Change Order No. 2 to MJF Electrical for New HVAC Systems – Jail and Prosecutor's Office; The change order was approved in the amount of $5,315.21.

k) Authorizing Change Order No. 2 to Surety Mechanical for Renovations to the Gloucester County Civil & Family Court Buildings; The change order was approved for an amount not to exceed $16,552.80.

l) Authorizing Change Order No. 2 for Dolan Mechanical for Renovations to the Gloucester County Civil & Family Court Buildings; The change order was approved in the amount of $1,950.85.

m) Authorizing Change Order No. 19 to Hall Construction – Gloucester County New Justice Complex Additions and Renovations; The change order was approved in the amount of $80,173.37.

n) Authorizing Change Order No. 8 to Dolan Mechanical – Gloucester County New Justice Complex; The change order was approved for an amount not to exceed $1,419.10.

o) Authorizing Change Order No. 8 to Delaware Valley Mechanical Contractors for Gloucester County New Justice Complex Additions and Renovations; The change order was approved for an amount not to exceed $6,440.00.

p) Authorizing Change Order No. 11 to Ray Angelini for Gloucester County New Justice Complex; The change order was approved in the amount of $7,593.77.

q) Award of Contract for Paulsboro Marine Terminal – Tidal Wetland Mitigation Project to AP Construction by the GCIA on behalf of the South Jersey Port Corporation; The contract was approved in the amount of $2,944.805.00.

Gloucester County DREAM Park New Business

All Gloucester County DREAM Park New Business items were approved with a single motion made by Mr. Lenkowski seconded by Mr. Caligiuri and unanimously approved.

a) Awarding Contract to T&M Associates, Inc. for Professional Services for Fire Alarm Improvements at the DREAM Park; The resolution was approved for an amount not to exceed $15,000.00.

b) Authorizing a Shared Services Agreement Between the County of Gloucester and the GCIA to Provide Family Entertainment at the DREAM Park; The agreement was approved for said services for the term ending for the year 2011.

c) Authorizing Shared Services Agreement Between the County of Gloucester and the GCIA Regarding Usage of Certain Stage Units; The agreement was approved for said services for the term ending December 31, 2013.

d) Authorizing Shared Services Agreement Between the GCIA and any/or all Twenty-Four Gloucester County Municipalities for the Rental and Utilization of Certain Stage Units; The agreement was approved for said services for the term ending December 31, 2011.

Marlin Peterson briefed the board on the status of the Paulsboro Port Project.

Adjournment

Motion to adjourn was made by Mr. Lenkowski, seconded by Mr. Caligiuri and unanimously approved.