

MAY 15, 2014

117-14 Approving the 2013 Audit of the GCIA

118-14 Awarding Task Order No. 1 to T&M Associates for Additional Property Subdivision for New Rail Access to Paulsboro Marine Terminal

119-14 Awarding Contract to Shropshire Association for Traffic Signal Warrant Study at Paulsboro Marine Terminal

120-14 Award of Contract to ARH Engineers for Site Investigative Services at DuPont Site

121-14 Authorizing Information Technology Services Agreement Between the GCIA and Link2Gov Corporation

122-14 Authorizing Contract Extension to Stantec for Ongoing Construction Observation of Wall Repairs at Area C

123-14 Authorizing an Increase in the Private Pay Room Rates of Shady Lane Home

124-14 Authorizing Execution of the Mutual Release Between the GCIA as owner and Operator of Shady Lane Home and Diane Hand as Responsible Party for Francis Costigan and Payment by Diane Hand

125-14 Termination of Contract Between Rehab Professional Services, Inc. and the GCIA

126-14 Approving Temporary Rehab Services Contract with Tender Touch Rehab Services, LLC, Nunc Pro Tunc

127-14 Award of Contract for Maintenance of Shady Lane Kitchen Exhaust System with Hoodz Commercial Kitchen Services

128-14 Awarding Contract to Ability Network, Inc. for the Shady Lane Home Medicare Claims EDI Tier 1 Medicare Software

129-14 Awarding Contract to Johnson & Towers, Inc. for Planned Maintenance Agreement for the Shady Lane Complex Generators

130-14 Awarding Contract to Pixie Hollow Farms for Supply and Delivery of Equine Bedding

131-14 Approval and Acceptance of Past Due/Collection Policies of the DREAM Park

132-14 Authorizing Change in 2014 Contract for Use of the Gloucester County DREAM Park Facility Dog and Horse Wholesale Shavings Bales

RESOLUTION NO. 117 -14

ACCEPTING GLOUCESTER COUNTY IMPROVEMENT AUTHORITY
ANNUAL AUDIT FOR THE YEAR 2013

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2013 has been filed by a Registered Municipal Accountant with the Board of Commissioners pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Audit Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to the N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and,

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

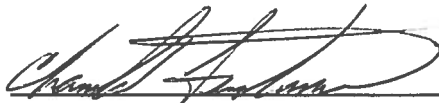
R.S. 52:27BB-52 A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor

and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Gloucester County Improvement Authority, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON MAY 15, 2014.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



CHARLES FENTRESS, CHAIRMAN

ATTEST:



PAUL W. LENKOWSKI, SECRETARY/TREASURER

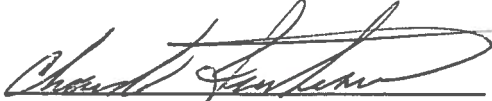
[SEAL]

**CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT
GROUP AFFIDAVIT FORM**

STATE OF NEW JERSEY
COUNTY OF GLOUCESTER
GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

We, members of the governing body of the Gloucester County Improvement Authority, in the County of Gloucester, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the Board of Commissioners of the Gloucester County Improvement Authority in the County of Gloucester.
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Director pursuant to N.J.S.A. 40A:5-6 for the year 2013.
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations".


CHARLES FENTRESS, CHAIRMAN


ABSENT
ASHLEY C. NICHOLS, VICE-CHAIRMAN


PAUL W. LENKOWSKI, SEC./TREASURER


PAUL MEDANY, COMMISSIONER


ADAM REID, COMMISSIONER

Sworn to and subscribed before me this
15th day of May, 2014
Notary Public of New Jersey


Barbara Cramer

THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

RESOLUTION NO. 118 - 14

**RESOLUTION APPROVING TASK ORDER NO. 1 TO T&M ASSOCIATES, INC.
PURSUANT TO THE 2014 GCIA SPECIAL PROJECTS CONTRACT FOR
PROFESSIONAL SERVICES ASSOCIATED WITH CONRAIL REAL PROPERTY
ACQUISITION AND ACCOMMODATION OF A NEW SWITCH FOR RAIL ACCESS TO
THE PAULSBORO MARINE TERMINAL**

WHEREAS, the Gloucester County Improvement Authority executed a 2014 Special Projects Contract with T&M Associates, Inc. on or about March 1, 2014; and

WHEREAS, pursuant to this Special Projects Contract, the Gloucester County Improvement Authority has a need to award a Task Order No. 1 for professional services as follows:

- (a) performance of additional survey services; and
- (b) development of a property description; and
- (c) preparation of a new subdivision plan for the transfer of approximately 0.16 additional acres to the Borough of Paulsboro for integration with the SJPC's Paulsboro Marine Terminal redevelopment program; and

WHEREAS, specific technical survey related services are required to subdivide a portion of land within Lot 7 along the existing rail lead track which is planned to be conveyed from Conrail to the Borough of Paulsboro and subsequently leased to the South Jersey Port Corporation; and

WHEREAS, once the survey and property descriptions are completed, this approximately 0.16 additional acre parcel will be integrated with the original 1.93 acre parcel that will be acquired from Conrail and included with the Paulsboro Marine Terminal footprint; and

WHEREAS, T&M Associates, Inc. has provided a proposal to the Gloucester County Improvement Authority for said services dated May 8, 2014, in the amount not to exceed \$8,500; and

WHEREAS, the Gloucester County Improvement Authority has selected T&M Associates, Inc. to provide the above mentioned professional services based on the executed 2014 Special Projects Contract and because T&M Associates, Inc. has the capability to execute the special projects in a timely manner and has previously performed the baseline topographical and location

survey as well as the survey and property description for the initial 1.93 acre parcel that will be acquired from Conrail; and

WHEREAS, based on this experience, T&M can cost effectively perform the required specialty survey and subdivision plan; and

WHEREAS, a Certification has been issued by the Financial Officer of the Gloucester County Improvement Authority dated May 12, 2014 certifying that sufficient funds have been appropriated and are available to cover this contract, the funds are available by virtue of an appropriation in #P-95-08-200-102, the original of said Certification is attached to the original of this Resolution and shall be kept on file at the Gloucester County Improvement Authority office.

NOW, THEREFORE, BE IT RESOLVED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AND THE MEMBERS THEREOF, AS FOLLOWS:


Section 1. The Gloucester County Improvement Authority hereby approves and awards a Task Order No. 1 for the above mentioned professional services as outlined in the proposal from T&M Associates, Inc. to the Gloucester County Improvement Authority dated May 8, 2014 and attached hereto for an amount not to exceed \$8,500 pursuant to the 2014 Special Projects Contract.

Section 2. The Chairman, Vice Chairman or the Acting Executive Director of the Gloucester Improvement Authority is hereby authorized to execute any and all documents necessary to sign its contract with T&M Associates, Inc. for the above mentioned professional services as outlined above.

ADOPTED, at a meeting of the Gloucester County Improvement Authority held in Woodbury, New Jersey on Thursday, May 15, 2014.


<u>Recorded Vote</u>	AYE	NO	ABSTAIN	ABSENT
	4			1

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



CHARLES FENTRESS, Chairman

ATTEST:



PAUL W. LENKOWSKI, Secretary/Treasurer

CERTIFICATE OF AVAILABILITY OF FUNDS

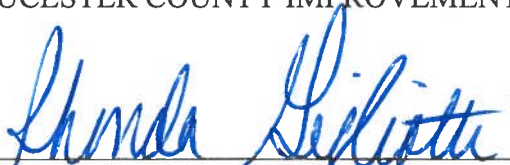
FROM: Rhonda Gigliotti, Finance Director, Gloucester County Imp. Authority
TO: Gloucester County Improvement Authority
RE: Authorizing Change Order # 1 Conrail Real Property Acq. *T&M Assoc.

AMOUNT PROPOSED: \$8,500.00

Any expenditure required for the above referenced contract is properly chargeable to the *budget line #: P-95-08-200-102*

I hereby certify that adequate funds will be appropriated in said line, subject to the availability and appropriation of sufficient funds and will be available to satisfy the expenditure required for the above contract.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



Rhonda Gigliotti, Finance Director

Dated: May 12, 2014

ORIGINAL

THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

RESOLUTION NO. 119-14

RESOLUTION AWARDING CONTRACT FOR TRAFFIC SIGNAL WARRANT STUDY TO SHROPSHIRE ASSOCIATES BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY ON BEHALF OF THE SOUTH JERSEY PORT CORPORATION FOR THE PAULSBORO MARINE TERMINAL PROJECT

WHEREAS, the Gloucester County Improvement Authority (hereinafter referred to as the "GCIA") has a need to award a contract for a traffic signal warrant study for the Paulsboro Marine Terminal; and

WHEREAS, the purpose of this study is to compile, generate and assess pertinent data and forward a recommendation that is compliant with MUTCD standards regarding the threshold level of future traffic in the vicinity of the Paulsboro Marine Terminal Access Road and Bridge's new intersection at Paradise Road whereby a new traffic signal is warranted; and

WHEREAS, the GCIA has solicited and received proposals for a traffic signal warrant study for the Paulsboro Marine Terminal; and

WHEREAS, Shropshire Associates submitted the lowest responsive proposal for the total price not to exceed \$8,980, and which proposal complies with all of the specifications of the GCIA; and

WHEREAS, as outlined in the attached Recommendation of Award Memorandum dated May 12, 2014 and prepared for the GCIA, the recommendation to award the contract to Shropshire Associates is based upon the following:

- (a) The proposal was complete inclusive of the required checklist items and provided the requisite services at the lowest cost, which is approximately 10% below the GCIA's order of magnitude estimate.
- (b) The Scope of Services, Technical Approach and Schedule for Performance of Services indicates a clear understanding of the tasks to be provided and the deliverable to be achieved.
- (c) The proposed staff includes key staff resources with extensive knowledge of traffic engineering, traffic signal and traffic impact studies.
- (d) The firm has extensive experience on similar projects including previous traffic studies with Gloucester County as well as experience associated with up to twenty (20) million square feet of warehousing space; and

WHEREAS, a Certification has been issued by the Financial Officer of the Gloucester County Improvement Authority dated May 12, 2014 certifying that sufficient funds have been appropriated and are available to cover this contract, the funds are available by virtue of an appropriation in Budget Line Item #P-95-08-200-110, the original of said Certification is

attached to the original of this Resolution and shall be kept on file at the Gloucester County Improvement Authority office.

NOW, THEREFORE, BE IT RESOLVED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AND THE MEMBERS THEREOF, AS FOLLOWS:

Section 1. A contract for a traffic signal warrant study for the Paulsboro Marine Terminal shall be awarded to Shropshire Associates, for a total contract award amount not to exceed \$8,980, under all terms and conditions contained in the proposal and Recommendation of Award Memorandum dated May 12, 2014.

Section 2. The Chairman, Vice Chairman or the Acting Executive Director of the Gloucester Improvement Authority is hereby authorized to execute any and all contracts and related documents necessary to award the contract. Any and all contracts or related documents necessary to award and complete the contract should be in the form acceptable to the Gloucester County Improvement Authority's Solicitor.

ADOPTED, at a meeting of the Gloucester County Improvement Authority held in Woodbury, New Jersey on Thursday, May 15, 2014.

Recorded Vote

AYE

4

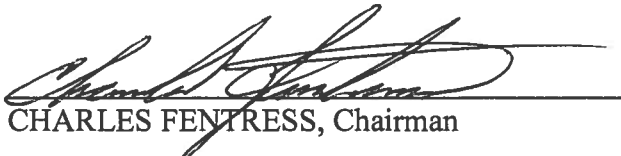
NO

ABSTAIN


ABSENT

1

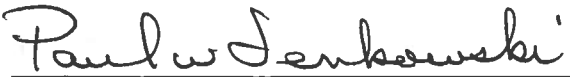
GLOUCESTER COUNTY IMPROVEMENT AUTHORITY


CHARLES FENTRESS, Chairman

ATTEST:


PAUL W. LENKOWSKI, Secretary

The foregoing is a true copy of a Resolution adopted by the Authority on Thursday, May 15, 2014.


PAUL W. LENKOWSKI, Secretary

L:\GCI\ARESOLUTIONS\Res - Award Contract\2014\051514 Res Award Contract - Paulsboro - Traffic Signal Warrant Study (Shropshire).doc

CERTIFICATE OF AVAILABILITY OF FUNDS

FROM: Rhonda Gigliotti, Finance Director, Gloucester County Imp. Authority
TO: Gloucester County Improvement Authority
RE: Authorizing a contract for Traffic Signal Warrant Study. *Shropshire Assoc.

AMOUNT PROPOSED: \$8,980.00

Any expenditure required for the above referenced contract is properly chargeable to the *budget line #: P-95-08-200-110*

I hereby certify that adequate funds will be appropriated in said line, subject to the availability and appropriation of sufficient funds and will be available to satisfy the expenditure required for the above contract.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY


Rhonda Gigliotti, Finance Director

Dated: May 12, 2014

ORIGINAL

GCIA Board Members

Charles Fentress
Chairman

Daniel Christy
Paul W. Lenkowski
Ashley Nichols



Gloucester County
Improvement Authority
Shady Lane Complex
254 County House Road
Clarksboro, NJ 08020

George Strachan
Acting Executive Director

Robert M. Damminger
Freeholder Liaison

Memorandum

TO: GCIA Commissioners

FROM: Marlin Peterson

CC: George Strachan, Kevin Castagnola, Gerald White, Kris Kolluri

RE: Paulsboro Marine Terminal
Contract Award Recommendation: Traffic Signal Warrant Study

DATE: May 12, 2014

Pursuant to a publically advertised request for professional services, sealed proposals for Paulsboro Marine Terminal's Traffic Signal Warrant Study were received and opened on Wednesday, April 23, 2014 at the GCIA's main office at 1:00 pm.

The purpose of the study is to compile, generate and assess pertinent data and forward a recommendation that is compliant with MUTCD standards regarding the threshold level of future traffic whereby a new traffic signal is warranted.

In accordance with the GCIA's Fair and Open Public Solicitation Process for Professional Services, the Request for Proposal was placed on GCIA's website. Three companies submitted proposal packages. A tabulation of the proposal's price results are as indicated on the following page.

No.	Bidder	Total Proposal Amount	Variance From Low Proposal	Percentage From Low Proposal
1.	Shropshire Associates	\$ 8,980.00	n/a	n/a
2.	T&M Associates	\$ 9,498.00	+\$518.00	+ 5.4%
3.	French & Parrello Associates	\$ 22,645.00	+\$13,665.00	+253%
	Order Of Magnitude Estimate	\$ 10,000.00	+\$1,020	+ 11.4%

Following the receipt of the proposals, each of the proposals was reviewed for compliance with the requisite forms. Each of the proposals was found to conform with the Standardized Submissions Requirements.

As indicated in the proposal results, two proposals were submitted that were slightly below the GCIA's order of magnitude cost estimate is \$10,000. Each proposal was evaluated against a defined set of evaluation criteria, as indicated in the Basis of Award evaluation sheets. In this case, the proposal received from Shropshire is considered to provide the best value for the following reasons:

- Proposal was complete inclusive of the required checklist items and provided the requisite services at the lowest cost, which is approximately 10% below the GCIA's order of magnitude estimate.
- The Scope of Services, Technical Approach and Schedule for Performance of Services indicates a clear understanding of the tasks to be provided and the deliverables to be achieved.
- The proposed staff includes key staff resources with extensive knowledge of traffic engineering, traffic signal and traffic impact studies.
- The firm, Shropshire Associates, has extensive experience on similar projects including previous traffic studies with Gloucester County as well as experience associated with up to 20 million square feet of warehousing space.

Based on the above information, it is recommended that Shropshire Associates has provided the lowest responsible proposal. No reasons were identified to prevent award of the Traffic Signal Warrant Study for the Paulsboro Marine Terminal Access Road and Bridge project to Shropshire Associates.

RESOLUTION 120-14

**APPOINTING ENGINEER FOR DUPONT PROJECTS
FOR THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY**

WHEREAS, there exists a need for specialized engineering services regarding Dupont projects for the Gloucester County Improvement Authority (“Authority”) for the length of the project; and

WHEREAS, the Authority, prior to the award of this contract for “Professional Services,” has complied with the dictates of *N.J.S.A. 19:44A-20.4, et seq.*, Chapter 271 and has established a fair and open process for the award of professional service agreements, requiring that all contracts for “Professional Services” be awarded pursuant to a fair and open process; and

WHEREAS, the Authority has awarded this contract for “Professional Services” after undertaking to consider all proposals submitted pursuant to the Fair and Open Process required by *N.J.S.A. 19:44A-20.4, et seq.*, Chapter 271 and the Authority’s established fair and open process; and

WHEREAS, Adams, Rehmann & Heggan has the necessary expertise to perform these services; and

WHEREAS, a Certification has been issued by the Financial Officer of the Gloucester County Improvement Authority dated May 15, 2014 certifying that sufficient funds have been appropriated and are available to cover this contract, the funds are available by virtue of an appropriation in Budget Line Item #4-01-55-002-049, the original of said Certification is attached to the original of this Resolution and shall be kept on file at the Gloucester County Improvement Authority office.

NOW, THEREFORE, BE IT RESOLVED by the Gloucester County Improvement Authority as follows:

1. That the engineering firm Adams, Rehmann & Heggan are hereby appointed as Engineering for Dupont Project to provide specialized engineering services regarding Dupont projects for the Authority for length of the project.
2. For an amount not to exceed a total of \$159,075.00.
3. That a copy of this Resolution as well as the Contract shall be placed on file with the Secretary of the Authority.
4. That a Notice stating the nature, duration, service and the amount of the contract and that this Resolution and contract are on file and available for public inspection in the office of the Authority and a Notice announcing the appointments shall be published on the Authority’s Website at www.gcianj.com.

5. This appointment is being made in accordance with a fair and open process established by the Authority pursuant to *N.J.S.A. 19:40A-20.4, et seq.*, Chapter 271.

ADOPTED at a meeting of the Gloucester County Improvement Authority held in Woodbury, New Jersey, on May 15, 2014.

Recorded Vote

AYE

4


NO

ABSTAIN

ABSENT

1

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



CHARLES FENTRESS, Chairman

ATTEST:



Paul W. Lenkowski, Secretary/Treasurer

The foregoing is a true copy of a Resolution adopted by the Gloucester County Improvement Authority on Thursday, May 15, 2014.



Paul W. Lenkowski, Secretary/Treasurer

CERTIFICATE OF AVAILABILITY OF FUNDS

FROM: Rhonda Gigliotti, Finance Director, Gloucester County Imp. Authority
TO: Gloucester County Improvement Authority
RE: Authorizing a Contract to Dupont Project Engineer *Adams, Rehmann & Heggan

AMOUNT PROPOSED: \$159,075.00

Any expenditure required for the above referenced contract is properly chargeable to the *budget line #: 4-01-55-002-049*

I hereby certify that adequate funds will be appropriated in said line, subject to the availability and appropriation of sufficient funds and will be available to satisfy the expenditure required for the above contract.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



Rhonda Gigliotti, Finance Director

Dated: May 15, 2014

ORIGINAL

THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

RESOLUTION NO. 121-14

**RESOLUTION FOR APPROVAL AND AUTHORIZING EXECUTION OF
INFORMATION TECHNOLOGY SERVICES AGREEMENT BETWEEN
LINK2GOV.CORP AND THE GLOUCESTER COUNTY IMPROVEMENT
AUTHORITY**

WHEREAS, the Gloucester County Improvement Authority (hereinafter referred to as "GCLA") wishes to enter into an Information Technology Services Agreement with LINK2GOV.CORP for credit card payments at the Gloucester County Solid Waste Complex, Gloucester County Dream Park and the Shady Lane Daycare; and

WHEREAS, the attached Information Technology Services Agreement has been reviewed for credit card payments at the Gloucester County Solid Waste Complex, Gloucester County Dream Park and the Shady Lane Daycare; and

WHEREAS, the initial term of the Information Technology Services Agreement shall be for three (3) years and shall be automatically renewed for a successive three (3) years (the "Renewal Term") unless terminated by either party in writing at least one hundred eighty (180) days prior to the expiration of the initial term or the current Renewal Term; and

WHEREAS, it is recommended that the attached Information Technology Services Agreement be approved and authorized as prepared.

NOW, THEREFORE, BE IT RESOLVED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AND THE MEMBERS THEREOF, AS FOLLOWS:

Section 1. The Information Technology Services Agreement between LINK2GOV.CORP and the Gloucester County Improvement Authority for credit card payments at the Gloucester County Solid Waste Complex, Gloucester County Dream Park and the Shady Lane Daycare attached hereto is hereby approved and authorized as prepared.

Section 2. The Chairman, Vice Chairman or the Acting Executive Director of the Gloucester Improvement Authority is hereby authorized to execute any and all related documents necessary for this Agreement.

RESOLUTION NO. 122 - 2014

**RESOLUTION OF GLOUCESTER COUNTY IMPROVEMENT
AUTHORITY AUTHORIZING THE SEVENTEENTH AMENDMENT OF THE
CONTRACT WITH STANTEC CONSULTING SERVICES/L.F. DRISCOLL
COMPANY FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE
GLOUCESTER COUNTY COURT FACILITIES PROJECT**

WHEREAS, the Gloucester County Improvement Authority ("Authority"), County of Gloucester, State of New Jersey, entered into a Standard Form Of Agreement Between Owner and Construction Manager with Stantec Consulting Services/L.F. Driscoll Company "Stantec" (formerly Granary Associates/L.F. Driscoll, Joint Venture) under a Construction Management Services contract ("Contract") for construction management services for the development and construction of the Gloucester County Court Facilities Project ("Project"); and

WHEREAS, the Authority has been advised that additional project management and administration services have become necessary and are not otherwise included in the scope of work under the Contract nor provided for elsewhere; and

WHEREAS, the Authority has determined that the additional project management and administration services provided which exceeded previous amendments, plus costs for planned closeout, will total approximately \$22,060.00; and

WHEREAS, the Authority has also been advised by the Project Manager that all remaining project management services required for existing projects should end by June 30, 2014 to properly close this Project; and

WHEREAS, Article §3.1 of the Contract provides that additional services shall only be provided and paid for where approved and authorized in writing by the Authority; and

WHEREAS, the Authority has determined that the additional services are required for the benefit and efficient management of all project renovations and project close out; and

WHEREAS, a Certification of Availability of Funds for this amendment has been issued by the Finance Director of the Authority, dated May 7, 2014, certifying that sufficient funds have been appropriated and are available, chargeable to line item B-93-08-100-145, to fund this amendment in an amount not to exceed \$22,060.00, the said Certification to be attached to the original of this Resolution and shall be kept on file at the office of the Gloucester County Improvement Authority; and

WHEREAS, the Authority has determined that approval of this contract amendment will adjust the total fee for construction management services from Five Million, One Hundred Twenty-Four Thousand, Three Hundred Ninety-Four Dollars (\$5,124,394.00) to an amount not to exceed Five Million, One Hundred Forty-Six Thousand, Four Hundred Fifty-Four Dollars (\$5,146,454.00).


NOW, THEREFORE, BE IT RESOLVED by the Gloucester County Improvement Authority that the amendment to the Contract with Stantec Consulting Services/L.F. Driscoll increasing the fee by an amount not to exceed \$22,060.00, and increasing the total fee for project management/construction management and closeout services from Five Million, One Hundred Twenty-Four Thousand, Three Hundred Ninety-Four Dollars (\$5,124,394.00) to an amount not to exceed Five Million, One Hundred Forty-Six Thousand, Four Hundred Fifty-Four Dollars (\$5,146,454.00), is hereby confirmed, authorized and approved.

BE IT FURTHER RESOLVED that Stantec Consulting Services/L.F. Driscoll shall be paid according to the Fee Schedule contained within the Contract proposal for a total compensation not to exceed Five Million, One Hundred Forty-Six Thousand, Four Hundred Fifty-Four Dollars (\$5,146,454.00).

BE IT FURTHER RESOLVED that the Contract duration period for the remaining projects covered by this contract extension as to time and cost shall be extended to June 30, 2014.

BE IT FURTHER RESOLVED that the Acting Executive Director, or his designee, is authorized to sign, on behalf of the Authority, all documents effectuating the payment to Stantec Consulting Services/L.F. Driscoll as approved by the Authority's Solicitor in furtherance of the performance of the work under the Project.

**GLOUCESTER COUNTY
IMPROVEMENT AUTHORITY**



CHARLES FENTRESS, CHAIRMAN


VOTE ON ADOPTION:

Aye	[4
Nay	[
Abstain	[
Absent	[1

CERTIFICATION

I certify that this Resolution was adopted by the Gloucester County Improvement Authority at a regular meeting held on May 15, 2014.

ATTEST:



PAUL W. LENKOWSKI
SECRETARY/TREASURER
DM2:4764933.1 F0546/00001

Dated: 5-15-14

122-14

CERTIFICATE OF AVAILABILITY OF FUNDS

FROM: Rhonda Gigliotti, Finance Director, Gloucester County Imp. Authority
TO: Gloucester County Improvement Authority
RE: Authorizing an extension for the Justice Wall Repairs *Stantec

AMOUNT PROPOSED: \$22,060

Any expenditure required for the above referenced contract is properly chargeable to the **budget line #: B-93-08-100-145**

I hereby certify that adequate funds will be appropriated in said line, subject to the availability and appropriation of sufficient funds and will be available to satisfy the expenditure required for the above contract.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY


Rhonda Gigliotti, Finance Director

Dated: May 7, 2014

ORIGINAL

**RESOLUTION OF THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AUTHORIZING AN INCREASE
IN THE PRIVATE PAY ROOM RATES OF SHADY LANE HOME**

WHEREAS, the Gloucester County Improvement Authority (hereinafter referred to as "GCIA") has received a request from the Shady Lane Home to increase the room rates for their Private Pay Residents, Private and Semi-Private room costs; and

WHEREAS, the Shady Lane Home desires to increase the amount they receive from the Private Pay Residents, Private Room rate from \$375.00 to \$400.00 per day and the Semi-Private from \$350.00 to \$375.00 per day effect July 1, 2014; and

WHEREAS, after due deliberation the GCIA has determined that it is appropriate to authorize the increase to the Private Pay Residents, Private and Semi-Private rooms of the Shady Lane Home to \$400.00 per day and the price of a semi-private room to \$375.00 per day respectively; and

NOW, THEREFORE, BE IT RESOLVED by the Gloucester County Improvement Authority and the members thereof, as follows:

Section 1. The GCIA authorizes an increase to the room rate for the Private Pay Residents of the Shady Lane Home.

Section 2. The GCIA authorizes an increase in the price of the private room to \$400.00 per day and the price of a semi-private room to \$375.00 per day.

Section 3. The Chairman, Vice Chairman or the Acting Executive Director of the Gloucester County Improvement Authority is hereby authorized to execute any and all documents necessary to authorize this increase.

Section 4. This resolution shall take effect immediately upon adoption.

Recorded Vote

AYE

4

NO

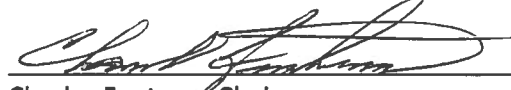
ABSTAIN

ABSENT

1

ADOPTED, at a meeting of the Gloucester County Improvement Authority held in Woodbury, New Jersey on Thursday, May 15, 2014.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



Charles Fentress, Chairman

ATTEST:

Paul W. Lenkowski

Paul W. Lenkowski, Secretary/Treasurer

The foregoing is a true copy of a Resolution adopted by the Authority on Thursday, May 15, 2014.

Paul W. Lenkowski

Paul W. Lenkowski, Secretary/Treasurer

THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

RESOLUTION NO. 124 -14

**RESOLUTION OF THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING EXECUTION OF THE MUTUAL RELEASE BETWEEN
GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AS OWNER AND
OPERATOR OF SHADY LANE NURSING HOME AND DIANE HAND, AS
RESPONSIBLE PARTY FOR FRANCIS COSTIGAN AND PAYMENT BY DIANE
HAND**

WHEREAS, the Gloucester County Improvement Authority (hereinafter referred to as "GCIA") is the owner/operator of the Shady Lane Nursing Home (hereinafter referred to as "Shady Lane") located in Clarksboro, New Jersey; and

WHEREAS, Francis Costigan was a resident of Shady Lane Nursing Home from September 2013 until his death on March 28, 2014; and

WHEREAS, Diane Hand is listed on the Admission Agreement as Responsible Party for Frances Costigan; and

WHEREAS, at the time of Francis Costigan's death, an outstanding balance of \$7,700 was due to the GCIA for room and board; and

WHEREAS, after discussion the GCIA has agreed to accept \$3,850 as full satisfaction of the outstanding balance; and

WHEREAS, the attached Mutual Release has been prepared to be executed by both parties in anticipation of payment being received from Diane Hand.

NOW, THEREFORE, BE IT RESOLVED by the Gloucester County Improvement Authority and the members thereof, as follows:

Section 1. That the GCIA does hereby approve and authorize the execution of the attached Mutual Release between Gloucester County Improvement Authority, as owner and operator of the Shady Lane Nursing Home and Diane Hand and payment by Diane Hand in the amount of \$3,850 as full satisfaction of the outstanding balance due to Shady Lane Nursing Home.

Section 2. That the Chairman, Vice Chairman or Acting Executive Director be and is hereby authorized to execute any necessary documents on behalf of the GCIA.

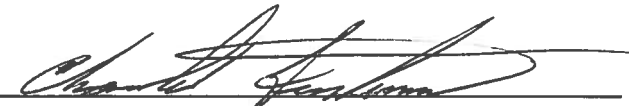
Section 3. This Resolution shall take effect immediately upon adoption.

Recorded Vote:

AYE	NO	ABSTAIN	ABSENT
4			1


ADOPTED, at a meeting of the Gloucester County Improvement Authority held in Woodbury, New Jersey on Thursday, May 15, 2014.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY




CHARLES FENTRESS, Chairman

ATTEST:



PAUL W. LENKOWSKI, Secretary

The foregoing is a true copy of a Resolution adopted by the Authority on Thursday, May 15, 2014.



PAUL W. LENKOWSKI, Secretary

L:\GCIA\RESOLUTIONS\Res - Authorizing\2014\051514 Res Auth Mutual Release re Diane Hand (Shady Lane).doc

MUTUAL RELEASE

This Mutual General Release is entered into between and among the Gloucester County Improvement Authority, as owner and operator of the Shady Lane Nursing Home (hereinafter referred to as "GCIA") and Diane Hand, as Responsible Party for Francis Costigan. The above named parties and/or entities shall be collectively referred to as "The Parties".

WHEREAS, the Shady Lane Nursing Home is owned and operated by the Gloucester County Improvement Authority and is located in Clarksboro, New Jersey; and

WHEREAS, Francis Costigan was a resident of Shady Lane Nursing Home from September 2013 until his death on March 28, 2014; and

WHEREAS, Diane Hand is listed on the Admission Agreement as Responsible Party for Frances Costigan; and

WHEREAS, at the time of Francis Costigan's death, an outstanding balance of \$7,700 was due to the GCIA for room and board; and

WHEREAS, after discussion the GCIA has agreed to accept \$3,850 as full satisfaction of the outstanding balance.

THUS FOR GOOD, MUTUAL AND VALUABLE CONSIDERATION, THE PARTIES DO HEREBY AGREE AS FOLLOWS:

1. The GCIA shall accept \$3,850, from Diane Hand, as full satisfaction of the outstanding balance due and owing to Shady Lane Nursing Home in reference to Frances Costigan.
2. In consideration of the undertakings of this Release, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Diane Hand hereby forever releases, discharges and gives up any and all claims and rights which she may have against the GCIA and Shady Lane Nursing Home, and its past and present agents, servants, employees, attorneys, officers and directors arising out of Frances Costigan's stay at the Shady Lane Nursing Home. Diane Hand releases all such claims, including those of which she is not aware and those not mentioned in this Release resulting from anything that has happened up to the date of this Release.
3. In consideration of the undertakings of this Release, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the GCIA and Shady Lane Nursing Home hereby forever release, discharge and give up any and all claims and rights which it may have against Diane Hand or the Estate of Frances Costigan, and her past and present agents, servants, employees, attorneys, officers and directors arising out of Francis

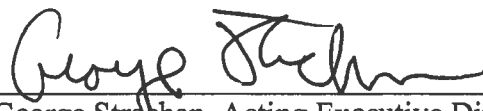
Costigan's stay at the Shady Lane Nursing Home. The GCIA and Shady Lane Nursing Home release all such claims, including those of which it is not aware and those not mentioned in this Release resulting from anything that has happened up to the date of this Release.

This Release reflects a business decision by the Parties to settle their differences, disputes and claims. Nothing contained herein is intended to be, or shall be construed to be an admission of the existence of any facts upon which liability may be based.

The Parties are bound by this Release. Anyone who succeeds to their rights and responsibilities, such as their heirs or the executor of their estate, is also bound. This Release is made for the benefit of the Parties and all who succeed to their rights and responsibilities, such as their heirs or the executor of their estate.

This Agreement may be simultaneously executed in several counterparts, each of which shall constitute an original document and all of which shall constitute but one and the same instrument.

Date: 5/13/14

BY: 
George Strachan, Acting Executive Director
of the Gloucester County Improvement
Authority owner/operator of the Shady Lane
Nursing Home

Date: _____

BY: _____
Diane Hand, as Responsible Party for
Francis Costigan

THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

RESOLUTION NO. 125 -14

**RESOLUTION OF THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY
RESCINDING A CONTRACT AWARDED TO
REHAB PROFESSIONAL SERVICES, INC.**

BACKGROUND

WHEREAS, The Gloucester County Improvement Authority (hereinafter the “Authority”) has a need to rescind the contract that was awarded to Rehab Professional Services, Inc. to provide Rehabilitation Service at the Shady Lane Home; and

WHEREAS, the Authority solicited for and received a proposal in accordance with the Fair and Open Public Solicitation Process for Professional Services held on December 17, 2013; and

WHEREAS, Rehab Professional Services, Inc. submitted a proposal dated December 14, 2013 and was awarded the contract; and

WHEREAS, Rehab Professional Services, Inc has not met the requirements and specifications during the term of the contract; and

WHEREAS, the Authority feels that it is in the best interest of the Authority to rescind the contract due to pricing discrepancies, billing issues and an internal audit that showed Rehab Professional Services, Inc. has not consistently maintained the minimum productivity percentage for Therapists; and

NOW, THEREFORE, BE IT RESOLVED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AND THE MEMBERS THEREOF, AS FOLLOWS:

Section 1. The GCIA has notified Rehab Professional Services, Inc. by notice in writing of the termination as of May 31, 2014. The Contractor will be paid for the Services

rendered to the time of termination and at that time all confidential records are to be returned that resulted from this contract.

Section 2. The Chairman, Vice Chairman and the Acting Executive Director of the Gloucester County Improvement Authority are hereby authorized to execute any and all documents necessary to rescind the contract with Rehab Professional Services, Inc.

ADOPTED, at the meeting of the Gloucester County Improvement Authority held in Woodbury, New Jersey on Thursday, May 15, 2014.

Recorded Vote:

AYE

4

NO

ABSTAIN

ABSENT

1

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



Charles Fentress, Chairman

ATTEST:



Paul W. Lenkowski, Secretary/Treasurer

The foregoing is a true copy of a Resolution adopted by the Authority on Thursday, May 15, 2014.

THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

RESOLUTION NO. 126-14

**RESOLUTION APPOINTING TEMPORARY REHABILITATION SERVICES FOR
THE
SHADY LANE HOME
(TENDER TOUCH REHAB SERVICES, LLC) NUNC PRO TUNC**

WHEREAS, the Gloucester County Improvement Authority (hereinafter referred to as "GCIA") has a need to appoint Tender Touch Rehab Services, LLC for the Rehabilitation Service for the Shady Lane Home for the period of June 1, 2014 to June 30, 2014; and

WHEREAS, Rehab Professional Services, Inc. is no longer working for Shady Lane Home; and

WHEREAS, the GCIA has a need to appoint a Temporary Rehabilitation Service for the Shady Lane Home for the time period of June 1, 2014 through June 30, 2014 and until we can appoint the Rehabilitation Service permanently; and

WHEREAS, the GCIA is in the process of soliciting for proposals to fill the position with a permanent Rehabilitation Service pursuant to the Fair and Open Process; and

WHEREAS, the GCIA has determined that Tender Touch Rehab Services, LLC should be appointed as a temporary Rehabilitation Service for the Shady Lane Home for the time period of June 1, 2014 to June 30, 2014, until a permanent Rehabilitation Service is appointed; and

WHEREAS, a Certification has been issued by the Financial Officer of the Gloucester County Improvement Authority dated May 15, 2014 certifying that sufficient funds have been appropriated and are available to cover this contract, the funds are available by virtue of an appropriation in Budget Line Item #4-96-00-110-702, the original of said Certification is attached to the original of this Resolution and shall be kept on file at the Gloucester County Improvement Authority office.

NOW, THEREFORE, BE IT RESOLVED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AND THE MEMBERS THEREOF, AS FOLLOWS:

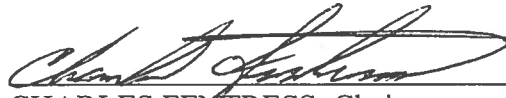
Section 1. Tender Touch Rehab Services, LLC is hereby appointed as temporary Rehabilitation Service for the Shady Lane Home for the time period of June 1, 2014 to June 30, 2014 for a total amount not to exceed \$30,000.00.

Section 2. The Chairman, Vice Chairman or the Acting Executive Director of the Gloucester Improvement Authority is hereby authorized to execute any and all contracts and

related documents necessary to award the contracts. Any and all contracts or related documents necessary to award and complete the contract should be in the form acceptable to the Gloucester County Improvement Authority.

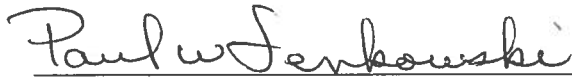
ADOPTED, at a meeting of the Gloucester County Improvement Authority held in Woodbury, New Jersey on Thursday, May 15, 2014.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



CHARLES FENTRESS, Chairman

ATTEST:



PAUL W. LENKOWSKI, Secretary

The foregoing is a true copy of a Resolution adopted by the Authority on Thursday, May 15, 2014.



PAUL W. LENKOWSKI, Secretary

CERTIFICATE OF AVAILABILITY OF FUNDS

FROM: Rhonda Gigliotti, Finance Director, Gloucester County Imp. Authority
TO: Gloucester County Improvement Authority
RE: Authorizing a temporary contract for S/L Rehabilitation *Tender Touch Rehab Services, LLC

AMOUNT PROPOSED: \$30,000.00

Any expenditure required for the above referenced contract is properly chargeable to the *budget line #: 4-96-00-110-702*

I hereby certify that adequate funds will be appropriated in said line, subject to the availability and appropriation of sufficient funds and will be available to satisfy the expenditure required for the above contract.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



Rhonda Gigliotti, Finance Director

Dated: May 15, 2014

ORIGINAL

THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

RESOLUTION NO. 127-14

**RESOLUTION OF THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT TO HOODZ COMMERCIAL KITCHEN SERVICES FOR THE
SHADY LANE HOME/CHILD DAY CARE CENTER KITCHEN EXHAUST
MAINTENANCE AGREEMENT**

WHEREAS, the Gloucester County Improvement Authority has a need to award a contract to provide a service agreement for the Kitchen Exhaust System for the Shady Lane Home/Child Day Care Center; and

WHEREAS, the Gloucester County Improvement Authority has received a two year agreement commencing on May 15, 2014 through May 14, 2016 for services on Shady Lane Home/Child Day Care Center Kitchen Exhaust System to comply with New Jersey Fire Code and for the health and safety of the residents and Child Day Care; and

WHEREAS, Hoodz Commercial Kitchen Services, located 606 Ryan Ave., Ste Q1, Westville, NJ 08093, submitted the attached agreement; and

WHEREAS, a Certification has been issued by the Financial Officer of the Gloucester County Improvement Authority dated May 15, 2014 certifying that sufficient funds have been appropriated and are available to cover this agreement. The funds are available by virtue of an appropriation in Budget Line Item #4-96-00-150-531, 4-97-00-180-003. The original of said Certification is attached to the original of this Resolution and shall be kept on file at the Gloucester County Improvement Authority office for an annual amount not to exceed a combination total of \$1,420.00 annually. Certification of funds will be appropriated in said line, subject to the availability of funds for the years 2015 and 2016 at \$1,420.00 annually.

NOW, THEREFORE, BE IT RESOLVED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AND THE MEMBERS THEREOF, AS FOLLOWS:

Section 1. The services shall be maintained for the Shady Lane Home/Child Day Care Center, for the amount specified, under all terms and conditions contained in the agreement.

Section 2. The Chairman, Vice Chairman and the Acting Executive Director of the Gloucester Improvement Authority be and are hereby authorized to execute any and all agreements and related documents necessary to award the contract. Any and all contracts or related documents necessary to award and complete the contract should be in the form acceptable to the Gloucester County Improvement Authority's board.

ADOPTED, at a meeting of the Gloucester County Improvement Authority held in Woodbury, New Jersey on Thursday, May 15, 2014.

Recorded Vote

AYE

4

NO

ABSTAIN

ABSENT

1

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY




Charles Fentress, Chairman

ATTEST:



Paul W. Lenkowski Secretary/Treasurer

The foregoing is a true copy of a Resolution adopted by the Authority on Thursday, May 15, 2014.



Paul W. Lenkowski Secretary/Treasurer
Dated: 5-15-14

CERTIFICATE OF AVAILABILITY OF FUNDS

FROM: Rhonda Gigliotti, Finance Director, Gloucester County Imp. Authority
TO: Gloucester County Improvement Authority
RE: Authorizing a two year contract for Shady Lane commercial Kitchen services
*Hoodz Commercial Kitchen Services

AMOUNT PROPOSED: \$1,420.00 annually

Any expenditure required for the above referenced contract is properly chargeable to the *budget line #:*

4-96-00-150-531, Shady Lane
5-96-00-150-531 Shady Lane
6-96-00-150-531 Shady Lane

4-97-00-180-003 Child Daycare
5-97-00-180-003 Child Daycare
6-97-00-180-003 Child Daycare

I hereby certify that adequate funds will be appropriated in said line, subject to the availability and appropriation of sufficient funds and will be available to satisfy the expenditure required for the above contract.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



Rhonda Gigliotti, Finance Director

Dated: May 15, 2014

ORIGINAL

THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

RESOLUTION NO. 128 -14

**RESOLUTION OF THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY
AWARDING CONTRACT TO ABILITY NETWORK, INC. FOR THE SHADY
LANE HOME MEDICARE CLAIMS EDI TIER 1 MEDICARE SOFTWARE
AGREEMENT**

WHEREAS, the Gloucester County Improvement Authority has a need to award a contract to provide Medicare's Claims EDI Tier 1 software for the Shady Lane Home; and

WHEREAS, the Gloucester County Improvement Authority has received an agreement from Ability Network, Inc. to provide a software program that will Remit Medicare Medical Claims for the residents of the Shady Lane Home; and

WHEREAS, Ability Network, Inc., located at 100 North 6th Street, Suite 900A, Minneapolis, MN 55403, submitted the attached agreement; and

WHEREAS, a Certification has been issued by the Financial Officer of the Gloucester County Improvement Authority dated May 12, 2014 certifying that sufficient funds have been appropriated and are available to cover this agreement. The funds are available by virtue of an appropriation in Budget Line Item #4-96-00-100-134 and will be appropriated for year 2015 for a recurring charge of \$27.00 per month. The original of said Certification is attached to the original of this Resolution and shall be kept on file at the Gloucester County Improvement Authority office for an annual amount not to exceed \$324.00.

NOW, THEREFORE, BE IT RESOLVED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AND THE MEMBERS THEREOF, AS FOLLOWS:

Section 1. The services shall be maintained for the Shady Lane Home, for the amount specified, under all terms and conditions contained in the agreement.

Section 2. The Chairman, Vice Chairman and the Acting Executive Director of the Gloucester Improvement Authority are hereby authorized to execute any and all agreements and related documents necessary to award the contract. Any and all contracts or related documents necessary to award and complete the contract should be in the form acceptable to the Gloucester County Improvement Authority's board.

ADOPTED, at a meeting of the Gloucester County Improvement Authority held in Woodbury, New Jersey on Thursday, May 15, 2014.

Recorded Vote

AYE

4

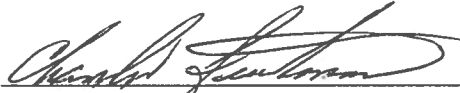
NO

ABSTAIN

ABSENT

1

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



Charles Fentress, Chairman

ATTEST:



Paul W. Lenkowski Secretary/Treasurer

The foregoing is a true copy of a Resolution adopted by the Authority on Thursday, May 15, 2014.



Paul W. Lenkowski Secretary/Treasurer

Dated: 5-15-14

CERTIFICATE OF AVAILABILITY OF FUNDS

FROM: Rhonda Gigliotti, Finance Director, Gloucester County Imp. Authority
TO: Gloucester County Improvement Authority
RE: Authorizing a contract for Shady Lane Medicare Claims Software *Ability Network, Inc.,

AMOUNT PROPOSED: \$324.00

Any expenditure required for the above referenced contract is properly chargeable to the *budget line #:*

4-96-00-100-134

5-96-00-100-134

I hereby certify that adequate funds will be appropriated in said line, subject to the availability and appropriation of sufficient funds and will be available to satisfy the expenditure required for the above contract.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



Rhonda Gigliotti, Finance Director

Dated: May 12, 2014

ORIGINAL

THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

RESOLUTION NO. 129 - 14

**RESOLUTION OF THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY
AWARDING A CONTRACT TO JOHNSON & TOWERS, INC. FOR A PLANNED
MAINTENANCE AGREEMENT FOR THE SHADY LANE COMPLEX GENERATORS**

WHEREAS, the Gloucester County Improvement Authority has a need for a maintenance agreement to maintain the generators for the Shady Lane Home and Shady Lane Historic Bldg; and

WHEREAS, the Gloucester County Improvement Authority has received an agreement dated May 8, 2014 from Johnson & Towers, Inc. to provide said Maintenance services as described in the proposed engagement letter; and

WHEREAS, Johnson & Towers, Inc. located at 2021 Briggs Road, Mt Laurel, NJ 08054, submitted the attached agreement dated May 8, 2014; and

WHEREAS, a Certification has been issued by the Financial Officer of the Gloucester County Improvement Authority dated May 12, 2014, hereby certifying that sufficient funds have been appropriated and are available to cover this agreement for an amount not to exceed \$2,586.00. The funds are available by virtue of an appropriation in Budget Line Item #4-01-00-105-141, 4-96-00-150-531, 4-97-00-180-003 and Certification of funds will be appropriated into year 2015 for continuation of said contract. The original of said Certification is attached to the original of this Resolution and shall be kept on file at the Gloucester County Improvement Authority office.

NOW, THEREFORE, BE IT RESOLVED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AND THE MEMBERS THEREOF, AS FOLLOWS:

Section 1. The Maintenance services shall be proposed as outlined for the amount specified, under all terms and conditions contained in the agreement.

Section 2. The Chairman, Vice Chairman and the Acting Executive Director of the Gloucester Improvement Authority are hereby authorized to execute any and all agreements and related documents necessary to award the contract. Any and all contracts or related documents necessary to award and complete the contract should be in the form acceptable to the Gloucester County Improvement Authority's board.

ADOPTED, at a meeting of the Gloucester County Improvement Authority held in Woodbury, New Jersey on Thursday, May 15, 2014.

Recorded Vote

AYE

NO

ABSTAIN

ABSENT

4


1

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY




Charles Fentress, Chairman

ATTEST:



Paul W. Lenkowski Secretary/Treasurer

The foregoing is a true copy of a Resolution adopted by the Authority on Thursday, May 15, 2014.



Paul W. Lenkowski Secretary/Treasurer

CERTIFICATE OF AVAILABILITY OF FUNDS

FROM: Rhonda Gigliotti, Finance Director, Gloucester County Imp. Authority
TO: Gloucester County Improvement Authority
RE: Authorizing a contract for Shady Lane Complex Generators *Johnson & Towers

AMOUNT PROPOSED: \$2,586.00

Any expenditure required for the above referenced contract is properly chargeable to the *budget line #:*

4-01-00-105-141, 5-01-00-105-141
4-96-00-150-531, 5-96-00-150-531
4-97-00-180-003, 5-97-00-180-003

I hereby certify that adequate funds will be appropriated in said line, subject to the availability and appropriation of sufficient funds and will be available to satisfy the expenditure required for the above contract.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



Rhonda Gigliotti, Finance Director

Dated: May 12, 2014

ORIGINAL

THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

RESOLUTION NO. 130-14

RESOLUTION AWARDING A CONTRACT TO PIXIE HOLLOW FARMS, LLC
FOR
SUPPLY AND DELIVERY OF EQUINE BEDDING FOR THE
GLOUCESTER COUNTY DREAM PARK

WHEREAS, the Gloucester County Improvement Authority has a need to award a contract for equine Shaving/Bedding at the Gloucester County DREAM Park; and

WHEREAS, the park is in need of said services; and

WHEREAS, the Gloucester County Improvement Authority solicited for the Supply and Delivery of Shaving/Bedding for the Gloucester County DREAM Park; and

WHEREAS, a sole bid was received by Pixie Hollow Farms, LLC which was found to be a responsible and responsive bid; and

WHEREAS, a Certification has been issued by the Financial Officer of the Gloucester County Improvement Authority dated May 15, 2014 certifying that sufficient funds have been appropriated and are available to cover this contract, the funds are available by virtue of an appropriation in (*line item, 4-98-00-120-620, 5-98-00-120-620, 6-98-00-120-620*), the original of said Certification is attached to the original of this Resolution and shall be kept on file at the Gloucester County Improvement Authority office.

NOW, THEREFORE, BE IT RESOLVED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AND THE MEMBERS THEREOF, AS FOLLOWS:

Section 1. The Gloucester County Improvement Authority hereby awards a contract for Shavings/Bedding for the Gloucester County DREAM Park as outlined on the bid form from Pixie Hollow Farms, LLC dated May 6, 2014 and attached hereto.

Section 2. The Chairman, Vice Chairman and the Acting Executive Director of the Gloucester Improvement Authority are hereby authorized to execute any and all documents

necessary to sign its contract with Pixie Hollow Farms for Shavings/Bedding at the Gloucester County DREAM Park as outlined above.

ADOPTED, at a meeting of the Gloucester County Improvement Authority held in Woodbury, New Jersey on Thursday, May 15, 2014.

Recorded Vote

AYE

4

NO

ABSTAIN

ABSENT

1

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



Charles Fentress, Chairman

ATTEST:



Paul W. Lenkowski, Secretary/Treasurer

The foregoing is a true copy of a Resolution adopted by the Gloucester County Improvement Authority on Thursday, May 15, 2014.



Paul W. Lenkowski Secretary/Treasurer

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

FOR THE TERM OF 5/15/14-5/14/16
IF NEGOTIATED TERMS ARE ACCEPTED

BID FORM
FOR
BEDDING/SHAVINGS

Expected usage-15,000-25,000 bales per year. Estimated Quantities (Open-End Contracts): The owner has attempted to identify the item(s) and the estimated amounts of each item bid to cover its requirements; however, past experience shows that the amount ordered may be different than that submitted for bidding. The right is reserved to decrease or increase the quantities specified in the specifications pursuant to N.J.A.C. 5:30-11.2 and 11.10. NO MINIMUM PURCHASE IS IMPLIED OR GUARANTEED.

DESCRIPTION:

Fine grade kiln dried pine shavings.

Please specify bag size in lbs. and in cubic feet compressed and expanded.

Must NOT be large wood chips. Shaving must be mini, small and/or medium flakes.

We will accept prices on a dropped container and/or fully loaded 40 foot trailer which will be unloaded at site by Dream Park employees.

We will accept loose bales and/or shrink wrapped bales on a 4 X 4 skid.

Charge for a dropped ~~40~~ Foot (storage container) if applicable 0.25¢ A Bag Flat Rate
53' TRAILER Per Delivery
After 30 Days upon Delivery

BAG SIZE SPECIFICATIONS:

- ① Premium Fines (See Samples) 3.0 CFT to 5.5 CFT
- ② Fines (See Samples) 3.25 CFT to CFT
- ③ Small Fines (See Samples) 3.25 CFT to CFT

PRICE PER BALE OR PER LOAD:

\$ N/A Loose 40 Foot Container Dropped.

Bales Total _____.

\$ N/A Loose 40 Foot Trailer Load which will be un-loaded at site.

1) \$ 4.65 Premium Fines Total Bales 990 - 1080

2) \$ 4.62 ~~Small Fines~~ Fines Total Bales 1188 - 1296

3) \$ 4.58 Shrink Wrapped on 4 X 4 Skids, 40 Foot Trailer Load-
SMALL Fines 53'
Bales Total 990 - 1,416
From To

PLEASE NOTE SPECIFICATIONS ON ADDITIONAL CHARGES:

No Charge For Driven Ass., Pallet Lack, & Fuel Surcharges
IF needed (53 TRAILER) include .25¢ Per Bag Extra
Change.

Company Name Pixie Hollow Farms Inc. Advantage Premium Horse Blend. TM

Prepared by: JAMES A. MANDEL
(printed/typed name)

Signature: [Signature]

Address: 230 Dock RD
MARLTON NJ 08053

Date: 5/6/2014

Contract Contact Person: James Mandel

Telephone Number: 856 719 0976

Fax Number: 856 768 3568

E-Mail Address (if any): ADVANTAGE HORSE BLEND @ Live.com

Tax ID# 27 0754883

CERTIFICATE OF AVAILABILITY OF FUNDS

FROM: Rhonda Gigliotti, Finance Director, Gloucester County Imp. Authority
TO: Gloucester County Improvement Authority
RE: Authorizing a two year contract for the Dream Park Bedding/Shavings *Pixie Hollow Farms, LLC

AMOUNT PROPOSED: \$4.65 Premium Fine Bales
4.62 Fine Bales
4.58 Small Fine

Any expenditure required for the above referenced contract is properly chargeable to the *budget line #:* 4-98-00-120-620
5-98-00-120-620
6-98-00-120-620

I hereby certify that adequate funds will be appropriated in said line, subject to the availability and appropriation of sufficient funds and will be available to satisfy the expenditure required for the above contract.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY



Rhonda Gigliotti, Finance Director

Dated: May 15, 2014

ORIGINAL

THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

RESOLUTION NO. 131-14

RESOLUTION FOR APPROVAL AND ACCEPTANCE OF PAST DUE/COLLECTION POLICIES FOR THE GLOUCESTER COUNTY DREAM PARK

WHEREAS, the Gloucester County Improvement Authority (hereinafter referred to as "GCIA") owns and operates the Gloucester County Dream Park (hereinafter referred to as "Dream Park"); and

WHEREAS, from time to time collection of past due balances from boarders and events is necessary; and

WHEREAS, the attached Dream Park-Events Past Due/Collection Policy and Dream Park-Boarding Past Due/Collection Policy have been prepared for use at the Dream Park; and

WHEREAS, these policies are necessary to create a uniform approach to the collection of past due balances from boarders and events; and

WHEREAS, these policies have been reviewed by the Co-Solicitor for the GCIA; and

WHEREAS, it is recommended that the attached policies be approved and accepted as written.

NOW, THEREFORE, BE IT RESOLVED BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AND THE MEMBERS THEREOF, AS FOLLOWS:

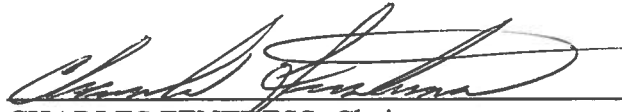
Section 1. The Dream Park-Events Past Due/Collection Policy and Dream Park-Boarding Past Due/Collection Policy as attached hereto for use at the Gloucester County Dream Park are hereby approved and accepted.

Section 2. The Chairman, Vice Chairman or the Acting Executive Director of the Gloucester Improvement Authority is hereby authorized to execute any and all related documents necessary for this Agreement.


Recorded Vote:	AYE	NO	ABSTAIN	ABSENT
	4			1

ADOPTED, at a meeting of the Gloucester County Improvement Authority held in Woodbury, New Jersey on Thursday, May 15, 2014.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY


CHARLES FENTRESS, Chairman

ATTEST:


PAUL W. LENKOWSKI, Secretary

The foregoing is a true copy of a Resolution adopted by the Authority on Thursday, May 15, 2014.


PAUL W. LENKOWSKI, Secretary

L:\GCI\RESOLUTIONS\Res - Authorizing\2014\051514 Res App Collection Policies (DREAM Park).doc

THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

RESOLUTION NO. 132 - 14

**RESOLUTION BY THE GLOUCESTER COUNTY IMPROVEMENT AUTHORITY
AUTHORIZING A CHANGE TO THE DREAM PARK 2014 EVENTS CONTRACTS FOR
THE GLOUCESTER COUNTY DREAM PARK**

WHEREAS, the Gloucester County Improvement Authority (hereinafter referred to as the "GCIA") operates and manages the Gloucester County DREAM Park (hereinafter referred to as "Dream Park"); and

WHEREAS, part of said operation includes arranging for additional bedding that can be purchased from the Dream Park during an event. The Wholesale and Retail bale rates that are listed on the Show Event Fee Schedule for 2014 states that prices are subject to change per current market price.

WHEREAS, the Dream Park has recently received a price increase per bale. Due to our increased cost for the Bedding the Dream Park finds the need to change the wholesale bale charge to the Event Sponsor from \$5.50 per bale to \$5.90 per bale and the retail from \$7.00 per bale to \$ 7.40 per bale.

WHEREAS, the GCIA has the need to establish the 2014 Contract change for vendors utilizing the Dream Park facility in conjunction with shows conducted at the Dream Park; and

WHEREAS, the GCIA has reviewed and has approved the 2014 Contract change by the Dream Park.

NOW, THEREFORE, BE IT RESOLVED by the GCIA and the members thereof that:

Section 1. That the GCIA does hereby agree and approve the attached Bedding Wholesale and Retail bale prices change to the Dream Park 2014 Events Contracts.

Section 2. That the attached Bedding charges shall be made a part of the extra services available for vendors utilizing the Dream Park as part of any shows or activities conducted at the Dream Park.

Section 3. This Resolution shall take effect immediately upon adoption.

Recorded Vote:

AYE
4

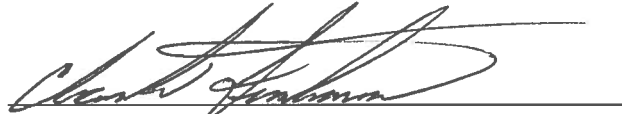
NO

ABSTAIN

ABSENT
1

ADOPTED, at a meeting of the Gloucester County Improvement Authority held in Woodbury, New Jersey on Thursday, May 15, 2014.

GLOUCESTER COUNTY IMPROVEMENT AUTHORITY




Charles Fentress, Chairman

ATTEST:



Paul W. Lenkowski, Secretary/Treasurer

The foregoing is a true copy of a Resolution adopted by the Authority on Thursday, May 15, 2014.



Paul W. Lenkowski, Secretary/Treasurer