

**PROFESSIONAL SERVICES DESCRIPTION
FOR THE POSITION OF:
DIETICIAN SERVICES**

SUBMISSION DEADLINE:

December 7, 2021

2:00 pm

**FAIR AND OPEN PUBLIC SOLICITATION PROCESS
FOR PROFESSIONAL SERVICES**

FOR

**GLOUCESTER COUNTY IMPROVEMENT AUTHORITY
109 BUDD BOULEVARD
WOODBURY, NEW JERSEY 08096**

Through this Request for Qualifications/Proposals, the Authority seeks to engage a vendor as Dietician for the term of **March 1, 2022 through February 28, 2023**. This contract will be awarded through a fair and open process pursuant to *N.J.S.A.* 19:44A-20.4 et seq.

The proposal must be received and will be publicly opened and read aloud on **December 7, 2021 at 2:00 pm** at the GCIA administrative office located at 109 Budd Boulevard, Woodbury, New Jersey. (see “Fair and Open Standardized Submission Requirements and Selection Criteria” for further information)

Nutritional consultant for the Shady Lane Nursing Home residents and staff as needed with regards to such issues including but not limited to:

- ❑ Review of resident’s medical information in order to assess their nutritional needs and recommend a plan of care for them, initiate and implement/update care plans on all New / Re-Admissions by day five from admission date, Significant Changes, Quarterly and Annual Assessments.
- ❑ Approval of Menu Monthly and make changes where needed to ensure nutritionally based meals according to resident needs, meet with Food Service Director weekly to go over menus.
- ❑ Recommendations to the facility’s food service director and staff to provide nutritionally adequate and medically appropriate meals for residents.
- ❑ Educate residents when needed regarding medically nutrition therapies that may enhance resident’s quality of life and care.
- ❑ Educate staff quarterly on nutrition and nutritional intake of the long term care and sub acute rehab client. In-service calendar to be given to the DON at beginning of contract for the year of service.
- ❑ Meet weekly with Food Service Director and Nurse Manager to go over concerns during normal business hours.
- ❑ Submit consulting Dietician’s report to the following Food Service Director, Director of Nursing, Nurse Manager, MDS Coordinator.
- ❑ The ability to use Sigma Care System by recommending therapeutic diet orders and inputting documentation into the system for the residents of SLH.
- ❑ Survey requirements are to be on call to answer all questions and provide information as needed and to designate a day during the survey week for face to face with survey team prior to exit.

The amount of time required to satisfactory provide nutrition consulting services to the facility, in order to meet or exceed the expectations of state and federal regulations shall be for a total of 40 hours per month.

Please contact Danae Ciociola for the rest of the proposal packet. dcociola@gcianj.com or 856-373-5481.