

**PROFESSIONAL SERVICES DESCRIPTION
FOR THE POSITION OF:**

Hospice Services

SUBMISSION DEADLINE:

December 7, 2021

2:00 P.M.

**FAIR AND OPEN PUBLIC SOLICITATION PROCESS
FOR PROFESSIONAL SERVICES**

FOR

**GLOUCESTER COUNTY IMPROVEMENT AUTHORITY
109 BUDD BOULEVARD
WOODBURY, NEW JERSEY 08096**

Through this Request for Qualifications/Proposals, the Authority seeks to engage a vendor as Hospice Service for the term **March 1, 2022 to February 28, 2023**. This contract will be awarded through a fair and open process pursuant to *N.J.S.A.* 19:44A-20.4 et seq.

The proposal must be received and will be publicly opened and read aloud on **December 7, 2021 at 2:00 P.M.** at the GCIA administrative office located at 109 Budd Boulevard, Woodbury, New Jersey. (see “Fair and Open Standardized Submission Requirements and Selection Criteria” for further information)

Hospice Services are needed to provide the residents of Shady Lane Nursing Home in regard to such issues including but not limited to:

- ❑ Licensed registered nurse, social worker and certified home health aide, in the State of New Jersey.
- ❑ Availability 24/7-365 days per year.
- ❑ Certified Home Health Aide available seven days a week for care of the resident. Replacement back up when there is a call out.
- ❑ Registered nurse to meet weekly with IDCT to go over concerns and make suggestions in the dying process in accordance with state and federal regulations.
- ❑ Must be able to treat and relate to the terminally ill resident and family. Services should be designed to meet the social, emotional, and spiritual needs of residents and their families.
- ❑ Ability to use Sigma Care System for order writing and imputing documentation for the residents of SLH.
- ❑ DME, supplied to the residents.
- ❑ Weekly pastoral care for the residents and families.
- ❑ Must follow-up with family until one (1) year after death.
- ❑ Quarterly in-servicing with the staff of Shady Lane Home, in-service calendar to be given at beginning of contract for the service year to the Director of Nursing.
- ❑ Provider administration office will directly invoice the resident, the resident’s Medicare, Medicaid, and managed care organization or any other third party reimbursement source (collectively referred to as the “Appropriate Payer” in accordance with acceptable requirements of federal and State laws and regulations.
- ❑ Provider warrants that it has, and will maintain at all times throughout the term of this agreement, all necessary qualifications, certifications, and/or licenses required by federal, state, laws and regulations to provide services covered by this agreement.
- ❑ SLH will be paid at the current Medicaid Rate and will be paid monthly.

Must contact Danae Ciociola for the rest of the proposal Packet at (856) 373-5481 or email at dcociola@gcianj.com.

COST PROPOSAL- Proposers should submit a cost proposal which would include any proposed retainer, the services to be provided under the terms of the retainer and hourly billing rates. The Authority does not provide payment or reimbursement for travel expenses.