

**PROFESSIONAL SERVICES DESCRIPTION  
FOR THE POSITION OF:**

**Internal Medicine Physician**

**SUBMISSION DEADLINE:**

**December 7, 2021**

**2:00pm**

**FAIR AND OPEN PUBLIC SOLICITATION PROCESS  
FOR PROFESSIONAL SERVICES**

**FOR**

**GLOUCESTER COUNTY IMPROVEMENT AUTHORITY  
109 BUDD BOULEVARD  
WOODBURY, NEW JERSEY 08096**

Through this Request for Qualifications/Proposals, the Authority seeks to engage a vendor as Internal Medicine Physician for the term **March 1, 2022 to February 28, 2023**. This contract will be awarded through a fair and open process pursuant to *N.J.S.A.* 19:44A-20.4 et seq.

The proposal must be received and will be publicly opened and read aloud on **December 7, 2021 at 2:00 P.M.** at the GCIA administrative office located at 109 Budd Boulevard, Woodbury, New Jersey. (See “Fair and Open Standardized Submission Requirements and Selection Criteria” for further information)

An Internal Medicine Physician is needed to provide the Shady Lane Nursing Home Residents in regards to such issues including but not limited to:

- ❑ New Jersey licensed physician to provide medical care/treatment to the residents of Shady Lane Nursing Home
- ❑ He/She will be responsible for reviewing the resident’s total plan of care, including medications and treatments, and at each visit write, sign and date progress notes and orders into the Sigma Care System.
- ❑ Responsible to do medication regimen review monthly to give least amount of medications to our residents the goal being 9 or less medications.
- ❑ The physician (s) must designate a qualified individual to be available on-call when necessary 24/7, 365 days per year.
- ❑ The physician (s) will furnish to the facility a copy of his/her professional license, current malpractice insurance and copy of CDS license.
- ❑ The physician(s) will perform in compliance with all local, state and federal regulations.
- ❑ Will visit the facility residents at least monthly for all non-Medicare residents and comply with all the policy and procedures related to resident care and treatment.
- ❑ The ability to use Sigma Care System by order writing and imputing documentation into the system for the residents of SLH.
- ❑ Will round weekly and document on all Medicare Part A residents and comply with all policy and procedures related to resident care and treatment.
- ❑ Will sign off all admissions/re-admissions within 48 hours of admission to facility.
- ❑ Will participate in the IDCT meetings when requested.
- ❑ The ability to use Sigma Care System for order writing and documentation for the residents of SLH.
- ❑ Physician (s) will bill to insurance carriers of all residents.
- ❑ Provider administration office will directly invoice the resident, the resident’s Medicare, Medicaid, and managed care organization or any other third party reimbursement source (collectively referred to as the “Appropriate Payer” in accordance with acceptable requirements of federal and State laws and regulations.
- ❑ Provider warrants that it has, and will maintain at all times throughout the term of this agreement, all necessary qualifications, certifications, and/or licenses required by federal, state, laws and regulations to provide services covered by this agreement.

Must contact Danae Ciociola for the rest of the proposal Packet at (856) 373-5481 or email at dciociola@gcianj.com.

**COST PROPOSAL**- Proposers should submit a cost proposal which would include any proposed retainer, the services to be provided under the terms of the retainer and hourly billing rates. The Authority does not provide payment or reimbursement for travel expenses.