

**PROFESSIONAL SERVICES DESCRIPTION
FOR THE POSITION OF:**

Medical Director

SUBMISSION DEADLINE:

December 7, 2021

2:00pm

**FAIR AND OPEN PUBLIC SOLICITATION PROCESS
FOR PROFESSIONAL SERVICES**

FOR

**GLOUCESTER COUNTY IMPROVEMENT AUTHORITY
109 BUDD BOULEVARD
WOODBURY, NEW JERSEY 08096**

Through this Request for Qualifications/Proposals, the Authority seeks to engage a vendor as Medical Director for the term **March 1, 2022 to February 28, 2023**. This contract will be awarded through a fair and open process pursuant to *N.J.S.A.* 19:44A-20.4 et seq.

The proposal must be received and will be publicly opened and read aloud on **December 7, 2021 at 2:00 P.M.** at the GCIA administrative office located at 109 Budd Boulevard, Woodbury, New Jersey. (See “Fair and Open Standardized Submission Requirements and Selection Criteria” for further information)

A Physician is needed to provide care to the residents of Shady Lane Nursing Home in regards to such issues including but not limited to:

- ❑ A physician licensed in the state of New Jersey.
- ❑ The physician will be responsible for the implementation of a policy and procedures manual and coordination of medical care for all residents.
- ❑ The Medical Director is responsible for attending quarterly Quality Assurance (QAPI) meetings, pharmacy and therapeutics meetings.
- ❑ The Medical Director will designate an on-call licensed professional to be available to the facility in his/her absence with prior notification to administration in writing.
- ❑ The Medical Director will furnish to the facility a copy of his/her professional license and current malpractice insurance along with CDS License for Shady Lane Home.
- ❑ The Medical Director will perform in compliance with all local, state and federal regulations including documentation at least monthly for all Medicaid residents and weekly for all Medicare Part A residents.
- ❑ The ability to use Sigma Care System for order writing and imputing documentation into the system for the residents of SLH.
- ❑ Weekly meetings with the Director of Nursing / Designee to go over state and federal regulations regarding residents care issues and preparation for survey process and IDR.
- ❑ Will attend quarterly Pharmacy and Therapeutics meetings on the third Wednesday at 1:30 pm in the following months January, April, July and October.
- ❑ Provider administration office will directly invoice the resident, the resident’s Medicare, Medicaid, and managed care organization or any other third party reimbursement source (collectively referred to as the “Appropriate Payer” in accordance with acceptable requirements of federal and State laws and regulations.
- ❑ Provider warrants that it has, and will maintain at all times throughout the term of this agreement, all necessary qualifications, certifications, and/or licenses required by federal, state, laws and regulations to provide services covered by this agreement.

Must contact Danae Ciociola for the rest of the proposal Packet at (856) 373-5481 or email at dcociola@gcianj.com.

COST PROPOSAL- Proposers should submit a cost proposal which would include any proposed retainer, the services to be provided under the terms of the retainer and hourly billing rates. The Authority does not provide payment or reimbursement for travel expenses.

Please include your fee in your proposal

Proposals must include fees.