

**PROFESSIONAL SERVICES DESCRIPTION  
FOR THE POSITION OF:**

**Psychiatry Services**

**SUBMISSION DEADLINE:**

**December 7, 2021**

**2:00 P.M.**

**FAIR AND OPEN PUBLIC SOLICITATION PROCESS  
FOR PROFESSIONAL SERVICES**

**FOR**

**GLOUCESTER COUNTY IMPROVEMENT AUTHORITY  
109 BUDD BOULEVARD  
WOODBURY, NEW JERSEY 08096**

Through this Request for Qualifications/Proposals, the Authority seeks to engage a vendor as Psychiatry Services for the term **March 1, 2022 to February 28, 2023**. This contract will be awarded through a fair and open process pursuant to *N.J.S.A.* 19:44A-20.4 et seq.

The proposal must be received and will be publicly opened and read aloud on **December 7, 2021 at 2:00 P.M.** at the GCIA administrative office located at 109 Budd Boulevard, Woodbury, New Jersey. (See “Fair and Open Standardized Submission Requirements and Selection Criteria” for further information)

A Psychiatrist/Nurse Practitioner is needed to provide care to the Shady Lane Nursing Home residents regards to such issues including but not limited to:

1. A Psychiatrist/Nurse Practitioner (RNP) who is licensed in the State of New Jersey.
2. The Psychiatrist will provide routine and consultant psychiatric services to the residents of Shady Lane Nursing Home in accordance with the Local, State and Federal Regulations.
3. The Psychiatrist or his/her designee will notify the Facility Administrator/Director of Nursing of any change in services, that affect the facility’s residents, including but not limited to any change in Psychiatrist or Nurse Practitioner.
4. A Psychiatrist / Nurse Practitioner will see all new admissions with a Psych Diagnosis / Psych Medications .
5. A Psychiatrist will see all residents with a Psychiatric, Alzheimer’s, and/or Dementia diagnosis at least yearly.
6. Correspond with administration with vacation coverage as needed.
7. The ability to use Sigma Care System for order writing and documentation by Psychiatrist / Nurse Practitioner.
8. Psychiatrist / Nurse Practitioner may use paper tool for admission and monthly Assessments as agreed upon with administration.
9. Grief Counseling with Residents and Staff on a when needed basis.
10. Scheduled at least monthly.
11. Psychiatrist and nurse Practitioner will work to achieve lowest dose and documented attempted titration twice a year as well as documented reason as to not titrate.
12. Provider administration office will directly invoice the resident, the resident’s Medicare, Medicaid, and managed care organization or any other third party reimbursement source (collectively referred to as the “Appropriate Payer” in accordance with acceptable requirements of federal and State laws and regulations.
13. Provider warrants that it has, and will maintain at all times throughout the term of this agreement, all necessary qualifications, certifications, and/or licenses required by federal, state, laws and regulations to provide services covered by this agreement.

Must contact Danae Ciociola for the rest of the proposal Packet at (856) 373-5481 or email at dciociola@gcianj.com.

**COST PROPOSAL**- Proposers should submit a cost proposal which would include any proposed retainer, the services to be provided under the terms of the retainer and hourly billing rates. The Authority does not provide payment or reimbursement for travel expenses.