

**PROFESSIONAL SERVICES DESCRIPTION
FOR THE POSITION OF:**

SOLID WASTE ENGINEER

SUBMISSION DEADLINE:

2:00 P.M.

December 7, 2021

Contract Term

March 1, 2022 to February 28, 2023

**FAIR AND OPEN PUBLIC SOLICITATION PROCESS
FOR PROFESSIONAL SERVICES**

FOR

**GLOUCESTER COUNTY IMPROVEMENT AUTHORITY
109 BUDD BOULEVARD
WOODBURY, NEW JERSEY 08096**

Through this Request for Qualifications/Proposals, the Authority seeks to engage a vendor as **SOLID WASTE ENGINEER** for the term **March 1, 2022 to February 28, 2023**. This contract will be awarded through a fair and open process pursuant to *N.J.S.A.* 19:44A-20.4 et seq.

The proposal must be received and will be publicly opened and read aloud on **December 7, 2021** at **2:00pm** at the GCIA administrative office located at 109 Budd Boulevard, Woodbury, New Jersey. (see “Fair and Open Standardized Submission Requirements and Selection Criteria” for further information)

Must contact Danae Ciociola for the rest of the proposal Packet at dcociola@gcianj.com.

PURPOSE OF REQUEST

The Gloucester County Improvement Authority is requesting proposals from qualified individuals and firms to provide SOLID WASTE ENGINEER SERVICES of a specialized nature to the GCIA. Proposals will be evaluated in accordance with the criteria set forth in this RFP. One or more individuals/firms may be selected to provide services. Please contact Danae Ciociola for the rest of the proposal.

METHOD OF PAYMENT

For those matters for which the Engineer or Staff will be compensated on an hourly basis, payment shall be made in accordance with the Contract document upon receipt of an invoice and a properly executed voucher. After approval by GCIA, the payment voucher shall be placed in line for prompt payment.

Each invoice shall contain an itemized, detailed description of all work performed during the billing period. Failure to provide sufficient specificity shall be cause for rejection of the invoice until the necessary details are provided.

SOLID WASTE ENGINEER

Specialized Requirements of Technical Proposal

Proposer must demonstrate extensive experience in, but not limited to, the following areas:

1. Knowledge and experience in New Jersey Solid Waste Management, including working with NJDEP and US EPA.
2. Preparation of annual topographic, engineering and inspection reports.
3. Knowledge and experience in:
 - a. Landfill gas, including air permitting
 - b. Landfill cell construction

- c. Groundwater protection
 - d. NJPDES permits
 - e. Closure and post-closure activities
4. Knowledge and experience in various areas of solid waste permitting, including all NJDEP standards and requirements.

COST PROPOSAL- Proposers should submit a cost proposal which would include any proposed retainer, the services to be provided under the terms of the retainer and hourly billing rates. **Further included in cost proposal in line item format are costs associated with:**

1. Annual Topographic Survey
2. Annual Engineering Report
3. Annual Inspection
4. Groundwater Detection Monitoring Statistical Analysis
5. Storm Water Basis Discharge
6. General Services and explanation of what constitutes General services
7. Litigation expenses
8. Other expenses as needed

The Authority does not provide payment or reimbursement for travel expenses.