

**PROFESSIONAL SERVICES DESCRIPTION  
FOR THE POSITION OF:**

**WOUND CARE SPECIALIST**

**SUBMISSION DEADLINE:**

**December 7, 2021**

**2:00pm**

**FAIR AND OPEN PUBLIC SOLICITATION PROCESS  
FOR PROFESSIONAL SERVICES**

**FOR**

**GLOUCESTER COUNTY IMPROVEMENT AUTHORITY  
109 BUDD BOULEVARD  
WOODBURY, NEW JERSEY 08096**

Through this Request for Qualifications/Proposals, the Authority seeks to engage a vendor as Wound Care Specialist for the term **March 1, 2022 to February 28, 2023**. This contract will be awarded through a fair and open process pursuant to *N.J.S.A.* 19:44A-20.4 et seq.

The proposal must be received and will be publicly opened and read aloud on **December 7, 2021 at 2:00 P.M.** at the GCIA administrative office located at 109 Budd Boulevard, Woodbury, New Jersey. (see “Fair and Open Standardized Submission Requirements and Selection Criteria” for further information)

A Wound Care Specialist is needed to provide the Shady Lane’s residents in regards to such issues including but not limited to:

- ❑ A Wound Care Specialist who is licensed in the State of New Jersey.
- ❑ A wound Care Specialist will provide wound care services to the residents of Shady Lane Nursing Home in accordance with Local, State, and Federal regulations.
- ❑ Wound care specialist will provide a copy of their current license and current malpractice insurance.
- ❑ The Wound Care Specialist or his/her designee will notify the facility Director of Nursing of any change in services that affect the facilities residents including but not limited to any change in wounds or wound care.
- ❑ Weekly wound rounds with district nurse and nurse manager with recommendations and documentation of wounds and measurements.
- ❑ The ability to use Sigma Care System by order writing and imputing documentation into the system for the residents of SLH.
- ❑ Perform resident consultation and evaluation for wound management.
- ❑ Prepare comprehensive treatment plans.
- ❑ Educate facility staff through weekly rounds and periodic in-services.
- ❑ Availability by phone for staff questions.
- ❑ Perform re-assessments and consultants facility residents and/or their attending physicians.
- ❑ Provider agrees to provide wound care services to facility residents in accordance with all applicable requirements of federal, state, local laws.
- ❑ Provider agrees to provide wound care services to facility residents, including but not limited to the following
  - All provider skin debridement/biopsy/procedures will be covered under facility informed consent.
  - Provider administration office will directly invoice the resident, the resident’s Medicare, Medicaid, and managed care organization or any other third party reimbursement source (collectively referred to as the “Appropriate Payer” in accordance with acceptable requirements of federal and State laws and regulations.
  - Provider warrants that it has, and will maintain at all times throughout the term of this agreement, all necessary qualifications, certifications, and/or licenses required by federal, state, laws and regulations to provide services covered by this agreement.

Must contact Danae Ciociola for the rest of the proposal Packet at (856) 373-5481 or email at dciociola@gcianj.com.

**COST PROPOSAL**- Proposers should submit a cost proposal which would include any proposed retainer, the services to be provided under the terms of the retainer and hourly billing rates. The Authority does not provide payment or reimbursement for travel expenses.